



ITI LIMITED

(A Government of India Undertaking)

PALAKKAD PLANT

KANJIKODE WEST, PALAKKAD – 678 623, KERALA STATE, INDIA

Web Site: www.itilt-d-india.com

Notice inviting Expression of Interest for Selecting a Partner for addressing RFP issued by Government of Rajasthan transport department for issuance of smart card based vehicle registration certificate and driving license

Ref: ITI/RAJ/DLRC/EOI

Date: 20/04/2018

Ref: RFP Reference: F.25(84)/Pari/comp/2017/46052 DATED 18.10.2017 and its corrigendum dated 17.04.2018.

ITI Limited, a Public Sector Undertaking under the Department of Telecommunications, Ministry of Communications & IT, is a leading Telecom equipment manufacturer and solution provider in India.

The Palakkad unit of ITI Limited is an ISO 9001:2015 and ISO 14001:2015 certified company, is in the process of selecting a partner to support ITI for addressing the request for proposal for selection of bidder for issuance of smart card based vehicle registration certificate & driving license issued by Government of Rajasthan transport department.

ITI invites responses through sealed Expression of Interest (EOI) from reputed and competent Firms, having good credentials to partner with and support ITI in bidding for the above RFP.

Schedule of this EOI : -

Schedule	Date
EOI Issue Date	20/04/2018
Due date for submission of EOI	28/04/2018 12.30 PM
Technical Bid Opening at ITI Palakkad	28/04/2018 03.00 PM
Price Bid Opening at ITI Palakkad	30/04/2018 03.00 PM

Submission of response to this notice inviting EOI shall be deemed to have been done after careful study and examination of this document with full understanding of its Scope, Specifications, Terms, conditions & Implications.

Thanking you,

Sd/-

For ITI Ltd, Palakkad
Dy General Manager (BD)
ITI Limited,
Kanjikode West, Palakkad -678623
Ph: 0491-2568844
Mobile: +91- 9447963602
Email: gnarayanan_pkd@itilt-d.co.in

1. ABOUT ITI LTD

- 1.1 ITI Limited, a Public Sector Undertaking under the Department of Telecommunications, Ministry of Communications & IT, is a leading Telecom equipment manufacturer and solution provider in India. The major customers are BSNL, MTNL, Defence, Paramilitary forces and Railways. ITI is having 6 manufacturing plants, 8 ROs and 23 Area Offices across the country.
- 1.2 ITI Limited, Palakkad was established in the year 1976, which is situated along NH 47 between Coimbatore and Palakkad in the State of Kerala. This Unit has been successfully deploying telecom solutions for BSNL and MTNL Networks. As a major service provider, our unit has been rated as most successful. ITI Limited Palakkad is an ISO 9001:2015 and ISO 14001:2015 certified company.
- 1.3 ITI is having the state of the art electronic manufacturing facilities and Level 4 security for the manufacturing and personalization of smart cards. ITI is one among three public sector consortium members entrusted by the Ministry of Home, Govt. of India for implementation of the nation-wide pilot project of MNIC (Multi-purpose National ID Card), MFID (Marine Fishers ID card), National ID card for NPR(National Population Register). ITI has developed and manufactured Biometric Handheld Terminals for the reading and off line authentication of the smart cards supplied against NPR and MFID projects.

2. SCOPE OF EOI

- 2.1 Transport Commissioner, Government of Rajasthan had invited proposals for selection of bidder for issuance of smart card based vehicle registration certificate & driving license (RFP for DLRC)
- 2.2 With the technical skill and knowledge level gained from the experience of executing prestigious projects for Govt. of India viz. National Population Register (NPR) project, Socio Economic and Caste Census (SECC) Marine fisheries ID project (MFID), Aadhaar seeding in NPR Data etc, ITI invites proposal from qualified bidders who can support ITI to address the RFP for DL and RC and execute the transport department project of Government of Rajasthan with and on behalf of ITI .
- 2.3 The selected partner is completely responsible for implementing and executing the project by setting up required number of data centers and deploying resources based on the requirements indicated in the Government of Rajasthan Transport Department RFP for DL and RC vide Ref. No. F.25(84)/Pari/comp/2017/46052 DATED 18.10.2017. The entire scope as per the RFP for DL and RC is to be undertaken by the selected partner of ITI.

3. QUALIFICATION CRITERIA FOR SELECTION OF BIDDER

- 3.1 Bidder should be willing to execute the complete scope of work as per Government of Rajasthan Transport Department RFP for DL and RC by setting up biometric capturing and card personalization with the infrastructure prescribed in the RFP for DL and RC at places mentioned and deploy adequate resources as called for in the RFP. Bidder to submit a letter of Willingness to extend all support as per terms and conditions of the RFP for DLRC on back to back basis.
- 3.2 The Bidder should submit a project implementation plan for the execution of the scope of the work as mentioned in RFP for DL and RC as part of bid submission against this EOI. The plan shall also include the estimated number and types of hardware resources to initiate the project as per time limit specified.

- 3.3 Bidder needs to submit EMD amount of Rs 3.00 Crores on behalf of ITI. A self declaration on the confirmation of EMD submission to be made as part EOI.
- 3.4 Bidder should provide a clause wise compliance for the RFP as part of bid submission against this EOI
- 3.5 The bidder to this EOI should be agreeable to have a consortium agreement with ITI as the lead bidder in order participates in the RFP for DL and RC as per clauses of the RFP. A self declaration on the willingness to be submitted as part of the bid
- 3.6 The bidder should have issued at least 50 lakh SCOSTA cards or must have processed at least 75 lakh Smart Cards for IT based Citizen Services Delivery/ Facilitation applications for any state/central government/PSU in India in last 3 financial years as on bid submission date. The cards issued/processed shall be the total number of cards issued during the financial year 2014-15, 2015-16 and 2016-17 as mentioned in clause 3.7 sl no. 8 of the RFP for DL and RC. The certificate from the end customer in proof of the cards supplied has to be submitted as part of bid.
- 3.7 The bidder should have experience in the field of IT as a System Integrator/ Operation with at least one project of worth 15 Crore or 3 projects of worth 5 Crore each within the last 3 years as on the bid submission date. The experience of State/Central Government/PSU in India shall only be considered as mentioned in clause 3.7 sl no. 9 of the RFP for DL and RC.
- 3.8 Preference will be given to the bidder having a valid SCOSTA certificate in its own name or having an exclusive tie-up with smart card manufacturer for the supply of smart cards throughout the contract period having valid SCOSTA certificate in its name as mentioned in clause 3.7 sl no. 12 of the RFP for DL and RC. Copy of the SCOSTA certificate to be given along with the bid
- 3.9 The bidders to this EOI should certify their status with regard to imposition of any penalty on non-performance and blacklisting as per the clause 3.7 sl no. 19 and 20 of the RFP for DL and RC. Self declaration to be submitted along with the bid
- 3.10 Bidder has to provide a PBG for 5% of the order value to ITI while awarding the Purchase Order by ITI. A self declaration on the confirmation of PBG submission to be made as part EOI.
- 3.11 Performance certificate from similar projects to be enclosed as part of bid submission.

4. SUBMISSION OF BIDS

- 4.1 Bidders may please send their proposals in separate two sealed covers or through e-mail to the following address:
Dy. General Manager (BD)
ITI Limited,
Kanjikkode West,
Palakkad-678623
Mob: +91 -9447963602
E-mail: gnarayanan_pkd@itilttd.co.in
- 4.2 If the offer is sent in hard copies, they shall be submitted in two covers. The first cover (Technical Proposal) shall include documents as requested in the Clause 3.0 of the EOI. The other cover (Commercial Proposal) shall contain the Proposal as per Clause 20.0 of the EOI document.
- 4.3 In case the offer is submitted as soft copy, the same can be sent through E-mail. In that case, the Commercial Proposal shall be submitted in a file with password protection and the password shall be sent to us separately after our

request only. However, a copy of the Commercial Proposal without showing the response, shall be included in the Technical proposal (without any password protection). Also, one set of hard copy shall be sent within 7 days from the EoI due date.

- 4.4 All the pages of the technical offer and the commercial offer shall be signed by an authorized person of the bidder.
5. **Period of Validity of offers:** The offer shall remain valid for a period of at least 180 days from the due date of RFP for DLRC submission. Offers valid for a shorter period shall be rejected.
 6. **Late offer:** Any offer received after the prescribed timeline shall be rejected and shall be returned unopened to the vendor.
 7. **Language of offers:** The offers prepared by the vendor and all the correspondences and documents relating to the offers exchanged by the vendor, shall be written in English language.
 8. **Award of Contract:** ITI reserves the right to select the partner who meets the qualification conditions and offers the highest margin and, if finalized by ITI, a Memorandum of Understanding Agreement will be signed with the selected Partner for pursuing all activities related to addressing RFP for DL and RC. The quote for addressing the RFP for DL and RC will be mutually discussed and decided separately.
 9. **Authorized Signatory:** All certificates and documents received as part of the offer shall be signed by the Authorized Representative (signing is not mandatory for technical manuals or documentation). The power or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the vendor shall be submitted when demanded by ITI.
 10. ITI reserves the right to suspend or cancel the EoI process at any stage, to accept, or reject any, or all offers at any stage of the process and / or to modify the process, or any part thereof, at any time without assigning any reason, without any obligation or liability whatsoever.
 11. **Cost of EoI:** The Bidder shall bear all costs associated with the preparation and submission of his/her response against this EoI, including cost of presentation for the purposes of clarification of the offer, if so desired by ITI. ITI will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the EoI process.
 12. The Bidder shall be ready to give clarifications on any part of the offer to ITI.
 13. **Amendment of EoI:** At any time prior to the last date for receipt of offers, ITI, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EoI document by an amendment. In order to provide prospective bidder reasonable time to take the amendment into account in preparing his/her offer, ITI may, at their discretion, extend the last date for the receipt of offers and/or make other changes in the requirements set out in the Invitation for EoI.
 14. **Disclaimer:** ITI and/or its officers, employees disclaim all liability from any loss or damage, whether foreseeable or not, suffered by any person acting on or refraining from acting because of any information including statements, information, forecasts, estimates or projections contained in this document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, negligence, default, lack of care or misrepresentation on the part of ITI and/or any of its officers, employees.
 15. Please enclose the document/ compliance to the following:

All supporting documents as per clause 3.0 for Qualification Criteria of the EOI

16. The last date for receiving the proposal is 28/04/2018, 12:30 PM. and will be opened on same day at 03:00 PM. Price bid will be opened on 30/04/2018, 03:00 PM.

Note: In case the date of submission of bid is declared to be a holiday, the bid may be submitted by 11 AM on the next working day of ITI.

The bids with not having enclosures as per relevant clauses of this request for EOI will be rejected.

17. EVALUATION OF EOI

17.1 The bidders qualified based on the supporting documents as mentioned in clause 3.0 of this EOI will be considered for commercial evaluation.

17.2 The commercial evaluation will be done based on the margin offered to ITI as per the commercial proposal submitted. The bidder who is offering highest margin percentage will be selected as the partner.

17.3 Hence the margin to ITI as a percentage of per record basic price against Purchase Order Placed by Transport Department, Government of Rajasthan (excluding taxes) has to be indicated as part of commercial bid.

18. Payment Terms: Payment will be 100% on back to back terms as per RFP for DL and RC and regulated through an Escrow account.

19. Penalty: Service Level Agreement (SLA) shall be applicable on back to back basis as per the RFP for DL and RC terms and conditions.

20. COMMERCIAL PROPOSAL

Definition:

Per record basic price :	Price for 64KB SCOSTA Smart Card supply, printing & personalization and delivery of SCOSTA cards to the individual owner of vehicles and to driving license holder in Rs. excluding all Taxes as per scope of work mentioned in RFP
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20.1 Margin to ITI:%
(% Margin offered to ITI on per record basic price of Purchase order placed against the RFP for DL and RC by Transport Department, Govt. of Rajasthan. This shall be offered on the basis that the Purchase order will be executed by the Bidder fully on back to back basis.)
