



**ITI LIMITED: KANJIKODE WEST: PALAKKAD- 678 623**

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PALAKKAD

## **TENDER NOTICE**

Ref: EE/PE/308/18/04-01

Date: 09/04/2018

Sealed quotations in prescribed form are invited from experienced Contractors/parties having experience in Supply and fixing of board LED LOGO with LED Name for providing and fixing LED LOGO in our Administration Building.

**Contractors should furnish the proof of work certificate for similar works carried out in State/Central Government Departments/Undertakings or in reputed private companies. The contractor shall also furnish latest Income Tax Clearance Certificate, Permanent Account Number (PAN) and GST Registration Number.**

Sl. No	Name of work	EMD Rs.	Cost of Tender Document	Tender Document Available	Time of completion of Work
1	Providing and fixing LED LOGO in Admin. Building	8000/-	Rs.590.00	Up to 17/04/2018	30 Days

The tender forms with schedule of quantities can be downloaded from our web site [www.itild-india.com](http://www.itild-india.com) or can be had from the Plant Electrical Department, ITI Limited, Kanjikode west, Palakkad - 678 623 during the working hours from 9.00 AM to 5.00 PM on all working days.

The sealed tenders duly filled in the rate and amount with the name of work and reference on the envelope along with required EMD should reach the undersigned on or before 19/04/2018 at 2.30.PM. The same will be opened in the office of the undersigned in presence of the tenderers who choose to be present in the office on 19/04/2018 at 3.00 PM.

Tenders shall remain firm and valid for acceptance for a period of **3 months** from the last date for receipt of the tenders.

EMD should be paid by cash payment at ITI cash counter between 1.30 PM and 3.30 PM or by Bank draft or Banker's pay order drawn in favour of ITI Limited, Kanjikode West, Palakkad - 678 623 payable at Palakkad. Other modes of payment will not be accepted. The details of the Bank draft/Banker's pay order should be clearly indicated on the tender covers.

Contractors those who are using the tender documents downloaded from the web site may please note that their Tenders are to be submitted in full, duly signed on each paper of the tender document and the tender shall be enclosed with the cost of the tender documents and EMD by a separate Bank draft drawn in favour of ITI Limited, Kanjikode West, Palakkad-678 623 payable at Palakkad separately all as per the details as specified in this tender notice. Failing which such tenders are liable for rejection.

Company reserves the right to verify the credentials of the contractors before awarding the work. M/s. ITI Limited reserves the right to accept or reject, all or any Tender in full or part without assigning any reason thereof.

DEPUTY GENERAL MANAGER (Plant)  
ITI LIMITED  
KANJIKODE WEST  
PALAKKAD- 678 623

## Annexure – I

### SCHEDULE OF QUANTITIES

Sl.No	Description	Unit	Qty	Rate	Amount
01	Supply and fixing of following ITI LED LOGO with Name in Administration Building Roof top (Providing and fixing LED LOGO in Administration Building Roof top comprises of the works mentioned in Annexure-II as Special Conditions)				
a)	Supply and fixing of English Letters, LED LOGO of ITI Limited. The dimension of Letters, LOGO and Board should be as per the Annexure-IV	Nos	1		
b)	Supply and fixing of Malayalam Letters, LED LOGO of ITI Limited. The dimension of Letters, LOGO and Board should be as per the Annexure-IV	Nos	1		
c)	Supply and fixing of HINDI Letters, LED LOGO of ITI Limited. The dimension of Letters, LOGO and Board should be as per the Annexure-IV	Nos	1		
<b>Total</b>					
<b>GST @ .....</b>					
<b>Grand Total</b>					

Signature of the Contractor

Deputy General Manager (Plant)

(Seal)

## **Annexure-II**

### **Special Conditions**

Providing and fixing of following ITI LED LOGO with Name in Administration Building Roof top comprises of the following works:

1. Supply and fixing of 48Inch x 288 Inch Board with MS frame work with Acrylic sheet work for white back ground.
2. LED ITI LOGO and ITI Limited letters in English, Malayalam and Hindi shall be of Blue colour.
3. Size of the ITI LOGO and ITI Limited letters in English, Malayalam and Hindi shall be of size as mentioned in Annexure-IV.
4. Contractor should submit the drawing of the board showing the details of size of the letter, size of the board, type of LEDs, colour of the letter and LOGO, etc. and get it approved by the Engineer-in-Charge before making the Board.
5. Name board with LOGO shall be fixed at a height of 8Ft from the roof top. Suitable size MS frame shall be fabricated and arranged by the contractor for the self standing of the board. Concrete pillars, etc. provided for fixing the board structure shall ensure that the board will not fly off during heavy wind.
6. Work also includes the supply of required LED letters, LED LOGO modules, and all other materials required for the work.
7. It also includes the Supplier suitable Timer to illuminate the board only during night hours.
8. A water sealed MCB box with sufficient space for the termination of cable shall also be provided in each board.
9. Any other materials and accessories not mentioned above required for the fabrication and fixing of the ITI Limited Letters and LOGO shall be supplied by the contractor.

Signature of the Contractor

Deputy General Manager (Plant)

(Seal)

### Annexure-III

#### GENERAL TERMS AND CONDITIONS FOR CONTRACTORS

1. The Contractor shall commence the work immediately on issue of notice awarding the work/ work order.
2. The work shall be completed in all respects within 30 days and any delay in the part of the Contractor will render action being taken against him to enforce penal measures similar to the action envisaged in Clause 6, 7 & 8.
3. All materials brought by the Contractor for use in the work has to be examined and approved by the Engineer- in- charge or his representative before use. Inferior or defective materials will be rejected and the Contractor shall substitute them as per the directions of the Engineer-in-charge. Test certificates are to be produced where ever required and as directed by the Engineer-in-charge.
4. In case of particular part of work not included originally but to be carried out by the Contractor for due completion, payment shall be made to contractors based on the rate derived from the rates for a similar class of work as specified in the Contract for the work or prevailing market rate or as per the CPWD Schedule of prevailing rates.
5. Power required for construction work such as drilling, welding, temporary illumination etc. will be supplied to the Contractor on free of cost from the existing outlets.
6. In case of abandonment of work by the Contractor during the progress of the work, the Security Deposit at the credit of Contractors shall be forfeited and the balance work will be carried out by engaging a third agency and any extra cost incurred will be recovered from the defaulting Contractor.
7. The work shall be carried out subject to the above conditions and in the event of non-fulfillment on any of the conditions, the Contract will be treated as cancelled and action taken against the contractor deemed fit besides the forfeitures of the Security Deposit at the contractors credit.
8. In case the work is not completed in the manner mentioned above to the complete satisfaction of the company in every respect within the aforesaid time limit of 30 days from the date stipulated in the work order, the Contractors shall agree to pay penalty of 1.5% of the value of the work order for each month of delay beyond the date stipulated for completion on per day basis, subject however to a maximum of 10% of the value of work order. It is agreed that time is the essence of the contract.
9. The Contractor shall visit the site and shall satisfy himself as to conditions under which the work is to be performed. No extra claim consequence of ignorance or on ground of insufficient description will be allowed at a later date.
10. The Contractor shall make his own arrangement for the safe custody of his store.
11. During the execution of work, if minor alterations/additions are required, the same shall be done and nothing extra shall be paid on this account.
12. **The rates are inclusive of all Taxes and Duties and also inclusive of PF & ESI contributions to their workmen engaged on the work and are final.**
13. **Taxes on works contract and any other levies that may be enforced by the Government from time to time will be borne by the Contractor. Company will make deduction at source on this account at the prevalent rate as applicable for works contract. Statutory levies like Income tax, ESI etc. are to be borne by the Contractor. Contractor has to produce the muster roll along with ESI numbers, while submitting the bills.**

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Signature of Contractor

14. The successful contractor has to pay by way of Cash/Bank Draft, the 5% of accepted tender value within 7 days of the acceptance of the contract as Security Deposit for the due and faithful fulfillment of the contract by the contractor. If the contractor fails to pay the Security Deposit by way of Cash/Bank Draft to make up the Security Deposit 5% shall be recovered by 5% deduction from the Contractors running bills.
15. 100% of the contract value will be released after satisfactory completion of the entire work.
16. 50 % of Security Deposit will be refunded after completion of the work and payment of final bills and balance 50% after completion of the Defects Liability period of One Year from the date of completion. During the defects liability period the contractor shall be responsible for any defects in materials or workmanship that may develop in the works and shall remedy the same at his own cost to the entire satisfaction of the Engineer-in-charge.
17. Safety is the essence of this work. The contractor has to take all safety precautions during the course of work. The contractor has to make his own arrangements for providing safety appliances to their workmen engaged on the work.
18. The Contractor shall be responsible for any accidents or other compensation payable to the workmen employed and working under the control of the Contractor and the COMPANY has no sort of liability in the matter, and that if any payment would have to be made by the COMPANY the same shall be reimbursed by the Contractor.
19. For any point not covered under these special conditions company's General Terms and Conditions of contract for Electrical works to be referred and CPWD specifications Vol. I & II, 2014 will also form part of the contract.

**Signature of Contractor**  
**Seal**

**Deputy General Manager (Plant)**

**Annexure-IV**  
**Measurement of Board**

