



ITI Limited: KANJIKODE (West) : Palakkad - 678 623
Notice Inviting Tender

Ref: TN/ CIVIL / 839

12.06.2017

SN	Description of work	EMD	Cost of Tender document	Document availability	Last date for receipt & opening of the tender	Completion Period
1	Civil works in store area of PCB building.	Rs.1960/-	158.00 (Inclusive of VAT)	From 14/06 /17 To 22/06/17	23/06 /17	22 Days

The tender forms with schedule of quantities and terms and conditions can be downloaded from our website www.itilt-d-india.com or can be had from the Civil Engineering Department, ITI Limited, Kanjikode (West), Palakkad - 678 623 during the working hours from 9.00 AM to 5.00 PM on all working days. **Those who download the tender documents from our website should attach the cost of tender document along with their tender.**

The sealed tenders / quotations duly filled in **the rate and amount (in figures and words)** with the name of work and reference on the envelope along with required EMD should reach the Chief Manager (CC&P), ITI Limited, Palakkad on or before date **23/06/17 at 2.00 p.m.**

The same will be opened in the office of the Chief Manager (CC & P), ITI Limited, Palakkad in presence of the tenderers who choose to be present in the office on date **23.06.2017 at 2.30 p.m.**

The Earnest Money Deposit (EMD) and cost of tender document should be paid separately by cash payment at ITI cash counter between 1.30 p.m and 3.30 p.m or by Demand draft or Banker's pay order drawn in favour at ITI Limited, Kanjikode west, Palakkad – 678 623 payable at Palakkad issued by a Nationalized bank. Other modes of payment are not acceptable. The details of Demand Draft / Banker's pay order should be clearly indicated on the tender covers. The EMD will be returned to the tenderers if this tender is not accepted without any interest on the amount.

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Tenders shall remain firm and valid for acceptance for a period of **03 months** from the date of submission of the tenders.

ITI Limited is not bound to accept the lowest tender and reserve the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

ITI Limited reserves the options to allot the work partly or wholly to single or different contractors.

The tenderers must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a Tender and for entering into a contract and must examine the drawing if any and must visit the site and inspect the site of the work and acquaint himself with all the local conditions means of access to the work, nature of work and all matters pertaining thereto. The tenderer is deemed to have studied and fully acquainted himself with the working conditions etc. once he tenders for the work no claim at a later date on account of lack of knowledge of the site and working conditions will be entertained.

The tender submitted on behalf of a firm shall be signed by all the partners or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender is liable to be rejected.

The tender form must be filled in English and all entries must be made by hand and written in ink. If any part of the document is missing or unsigned, the tender will be considered invalid.

All erasures and alterations made while filling the tender must be attested by the initials of the tenderers. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No advice of any change in rate or conditions after the opening of the tender will be entertained.

The rates quoted by the prospective tenderers shall include in the statutory taxes prevailing on the date of tender opening like works contract tax (WCT), Service Tax etc. The contractor shall be registered with concerned authorities in this regard and the documents in this connection should be attached with the Tender document.

The tenderer should quote **Permanent Account Number (PAN)** for income Tax and Service Tax registration number. Also they may submit copies of the certificate along with bid and produce the original when asked for.

The other terms and conditions shall be as per the enclosures herein.

Chief Manager (CC &P),

M/s I T I Limited,

Kanjikode (West)

Palakkad-678 623

ITI LIMITED: KANJIKODE WEST: PALAKKAD 678 623
Terms & conditions

Name of Work: - Civil works at store area of PCB building.

1. The contractors are required to inspect the site before submitting their offers and it will be deemed that they are fully conversant with the existing site conditions
2. The contractor shall commence the work within 15 days from the date of issue of the work awarding notice.
3. The work shall be completed in all respect within 22 days and any delay on the part of the contractor will render action being taken against him to enforce penal measures similar to the action envisaged in clause 7 & 8.
4. All the materials brought by the contractor for use in the work have to be examined and approved by the Engineer in charge before use. Inferior or defective material will be rejected and the contractor shall substitute them as per the directions of Engineer in charge
5. The work shall be carried out to the satisfaction of Engineer-in-charge and in case of defective or improper work or work of poor workmanship; the work will be redone, made good or amended as directed by the engineer-in-charge at the cost the contractor.
6. In case of a particular part of work not included originally but to be carried out by the Contractor for due completion, payment shall be made to the contractor on the basis of rate for the work and material used as per the DSR 2013 with suitable references to 2013 by Cost Index of CPWD.
7. In case of abandonment of work by the contractor during the progress of the work, the security deposit at the credit to the contractor shall be forfeited and the balance work will be carried out by a third agency and any extra cost incurred will be recovered from the defaulting contractor.
8. The work shall be carried out subject to the above conditions and in the event of non fulfillment to any of the conditions, the contractor will be treated as cancelled and the action will be taken against the contractor deemed fit beside the forfeiture of the security deposit at the contractor's credit.
9. The materials in use may be subjected to test by means of such machines, instruments and appliances as the Engineer-in-charge may directed and wholly at the expenses of the contractor.
10. Security Deposits: -A sum @ 5% of the gross amount of the bill shall be deducted from each running bill of the contractor.
11. Refund of Security deposit: 100% security deposit will be refunded on completion of defect Liability period of one year from the date of successful completion of work and Payment of Final bill.

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12. Sales Tax, Service Tax or any other duty or tax including statutory levies, ESI, Additional duty or tax etc. by the state Legislature or Parliament on the building construction (work contract) shall be and always be borne by the contractor. The contractors have to remit the service tax with the service tax authorities and proof of the same has to be submitted in each running bills for refund of service tax amount from ITI if applicable.
13. The contractors are advised to get themselves registered with Sales Tax and Service Tax authorities and to furnish the registration Nos.
14. Electricity and water required for the work will be provided if available at one point at free of cost. The contractor has to make his own arrangement for any temporary wiring etc. at his cost.
15. The rate agreed to are firm and applicable throughout the contract period or the extended period becoming necessary for the completion of the work.
16. Additional work at site to an extend of 10% of the contract sum have to be executed at the accepted rate of the tender, if ordered.
17. For any points not covered in the above, the provisions under the company's General Terms and conditions will be applied, if the occasion arises for such clarification.

CHIEF MANAGER (CC&P)

Signature of Contractor

Name and Address

ITI LIMITED : KANJIKODE WEST : PALAKKAD - 678 623

Name of work : Civil works in store area of PCB building

SCHEDULE OF QUANTITY

SN	DESCRIPTION OF ITEM	UNIT	QTY	RATE	AMOUNT
1	Demolishing brick work including making good the sides of opening for fixing available Aluminium door	Cum	0.55		
2	Providing and fixing available Aluminium door with Aluminium frame and all necessary fittings including providing frame for door.	Each	1.00		
3	Providing and fixing Aluminium partition (2.0M height approximately) paneling with both sides laminated particle board and of approved shade,9 mm thick,using Aluminium rebated frames all components of standard extruded sections of approved manufacture using clips and beading system.Frames fixed to the columns/floor/wall etc with suitable fixing arrangement ,providing members at not more than 1200 mm spacing and fixing firmly by clamping or screwing both at roof and floor level etc. complete as directed.(Frame section shall be 63.50x38.10mm @1.127 Kg/M ,Glazing clips shall be @ 0.102 Kg /M	Sqm	8.50		
4	Closing the opening in the wall by providing cladding with 0.46 mm thick Galvalume sheet (Bhushan make),frame with MS square pipe medium weight (Bhushan make),vertical member 50x50mm @ 2.50 M c/c and horizontal member 50x25 mm @ 1.20M c/c including cutting,welding and placing in position and painting the structural members with synthetic enamel paint two coats over a coat of steel primer of approved make.	Sqm	35.00		
Total Rs					

(Rupees.....)

Place:

Signature of Contractor

Date:

Name and Address