



ITI LIMITED KANJIKODE WEST PALAKKAD-678 623

TENDER NOTICE

Ref: TN/CIVIL/ 780

Dt: 24.04.2013

Sealed item rate tenders in the prescribed form are invited from registered contractors who are experienced in Civil works for the following works at ITI LTD, Palakkad.

Sl	Name of Work	EMD Rs.	Cost of Tender documents	Tender Documents Available	Last date for Receipt & Opening of Tender	Period of Completion
1	Repair & Painting works in ITI Employees Union office and replacement damaged Doors of toilets in Service block and Transport Section at Factory.	1000/-	Rs.150/ + VAT @ 5% CESS	From 26/04/2013 to 07/05/2013	2.00 P.M on 8/05/2013	15 Days (Fifteen days)

The tender forms with schedule of quantities and terms and conditions can be downloaded from our Web site www.itilt-d-india.com or can be had from Civil Engineering Department, ITI LTD Kanjikode west, Palakkad-678 623 during the working hours from 9.00 AM to 5.00 PM on all working days. Those who download the tender document from our website should attach the cost of tender document along with the tender.

The sealed tenders / quotations duly filled in the rate and amount (in figures and words) with the name of work and reference on the envelope along with required EMD should reach the Chief Manager (Plant), ITI Ltd, Palakkad on or before date 08/05/13 at 2.00 p.m.

The same will be opened in the office of the Chief Manager (Plant), ITI Ltd, Palakkad in presence of the tenderers who choose to be present in the office on date 08/05/13 at 2.30 p.m.

The earnest money deposit (EMD) and cost of tender document should be paid separately by cash payment at ITI cash counter between 1.30 p.m. and 3.30 p.m. or by bank draft or banker's pay order drawn in favour of ITI Limited, Palakkad - 678 623 payable at Palakkad issued by a Nationalised Bank. Other modes of payment are not acceptable. The details of the Bank draft / Banker's pay order should be clearly indicated on the tender covers. The earnest money deposit will be returned to the tenderers if his tender is not accepted without any interest on the amount.

Contd....2

Tenders / quotations shall remain firm and valid for acceptance for a period of **Fifteen days** from the last date of receipt of the tenders.

M/s ITI Limited does not bind himself to accept the lowest tenders and reserves his right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

M/s ITI Limited reserve to himself the option to allot the work partially or wholly to single or different contractors.

The tenderers must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into contract and must examine the drawing if any and must visit the site and inspect the site of the work and acquaint himself with all the local conditions means of access to the work, nature of work, and all matters pertaining thereto. The tenderers are deemed to have studied and fully acquainted himself with the working conditions etc. Once he tenders for the work, no claim at a later date on account of lack of knowledge of the site and working conditions will be entertained.

The tender submitted on behalf of a firm shall be signed by all the partners or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender is liable to be rejected.

All erasures and alterations made while filling the tender must be attested by the initials of the tenderers. Over writing of figures is not permitted. Failure to comply with either of these conditions the tender becomes void. No advice of any change in rate or conditions after the opening of the tender will be entertained.

The rates quoted by the prospective Tenderers shall include in the statutory taxes prevailing on date of opening like Works Contract Tax (WCT), Service Tax etc. The contractor shall be registered with concerned authorities in this regard.

The contractors should quote the permanent Account Number (PAN) for income Tax.

The other terms and conditions shall be as per the enclosures herein

CHIEF MANAGER - PLANT
ITI LIMITED
KANJIKODE WEST
PALAKKAD - 678 623

ITI LIMITED: KANJIKODE WEST: PALAKKAD-678 623
TERMS & CONDITIONS

NAME OF WORK: Repair & Painting works in ITI Employees Union Office and replacement damaged Doors of toilets in Service block and Transport Section at Factory.

1. The contractors are required to inspect the site before submitting their offers and it will be deemed that they are fully conversant with the existing site conditions
2. The contractor shall commence the work within 10 days from the date of issue of the work awarding notice.
3. The work shall be completed in all respect within **15 (Fifteen days)** and any delay on the part of the contractor will render action being taken against him to enforce penal measures similar to the action envisaged in clause 7 & 8.
3. All the materials brought by the contractor for use in the work have to be examined and approved by the Engineer in charge before use. Inferior or defective material will be rejected and the contractor shall substitute them as per the directions of Engineer in charge
5. The work shall be carried out to the satisfaction of Engineer-in-charge and in case of defective or improper work or work of poor workmanship, the work will be redone, made good or amended as directed by the engineer-in-charge at the cost the contractor.
6. In case of a particular part of work not included originally but to be carried out by the Contractor for due completion, payment shall be made to the contractor on the basis of rate for the work and material used as per the DSR 2007 with suitable references to 2009 by Cost Index of CPWD.
7. In case of abandonment of work by the contractor during the progress of the work, the security deposit at the credit to the contractor shall be forfeited and the balance work will be carried out by a third agency and any extra cost incurred will be recovered from the defaulting contractor.
8. The work shall be carried out subject to the above conditions and in the event of non fulfillment to any of the conditions, the contractor will be treated as cancelled and the action will be taken against the contractor deemed fit beside the forfeiture of the security deposit at the contractor's credit.
9. The materials in use may be subjected to test by means of such machines, instruments and appliances as the Engineer-in-charge may directed and wholly at the expenses of the contractor.
10. Security Deposits: -
After Adjusting Earnest money deposit the contractor has to pay by way of cash / bank draft, the difference between the EMD and 5% of accepted tender value. These balance amount will be recovered from the Running or Final bills.

11. Refund of Security deposit:
100% security deposit will be refunded on completion of defect liability period of one year from the date of successful completion of work and Payment of Final bill.
12. Sales Tax, Service Tax or any other duty or tax including statutory levies, ESI, Additional duty or tax etc. by the state Legislature or Parliament on the building construction (work contract) shall be and always be borne by the contractor. The contractor have to remit the service tax with the service tax authorities and proof of the same has to be submitted in each running bills for refund of service tax amount from ITI if applicable.
13. The contractors are advised to get themselves registered with Sales Tax and Service Tax authorities and to furnish the registration Nos.
14. Electricity and water required for the work will be provided if available at one point at free of cost. The contractor has to make his own arrangement for any temporary wiring etc. at his cost.
15. The rate agreed to are firm and applicable through out the contract period or the extended period becoming necessary for the completion of the work.
16. Additional work at site to an extend of 25% of the contract sum have to be executed at the accepted rate of the tender , if ordered.
17. For any points not covered in the above, the provisions under the company's General Terms and conditions will be applied, if the occasion arises for such clarification.

CHIEF MANAGER (Plant)

Signature of Contractor
Name and Address

ITI Limited Kanjikode (West) Palakkad

Schedule of quantities

Name of the work : Repair & Painting work in ITI Employees Union Office and replacement damaged door in toilets of Service block and Trasport Section in Factory.

SI No	Description of Item	Unit	Qty	Rate	Amount
1	Providing and fixing anodized Aluminium door / window with Aluminium rebated frame, panelling with novapan boards laminated on both sides and glazed with float glass panes 5mm thick, using rubber beading and Aluminium clips and Aluminium handles (18cm long), tower bolts 150 x 10mm, locking arrangement, etc. complete as per the direction of the Engineer in charge.				
	a) Doors - Half glazed, half panelled.	Sqm	6.00		
	b) Windows - Fully glazed.	Sqm	3.00		
2	Plastering in cement mortar 1:4 (1 Cement : 4 Coarse sand) of 12mm thick over the Brick masonry / Random rubble masonry at all heights with necessary scaffolding etc., complete.	Sqm	10.00		
3	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkats, architrave, holdfast, etc., complete and stacking with in 50mm lead of area 3sqm and below.	Sqm	10.00		
4	Painting ceiling and walls with Janathacem two or more coats in old work (only Janathacem will be issued from the store) to give an even shade, has to arrange for Glue, Blue powder, etc., required.	Sqm	150.00		
5	Providing and fixing good quality ISI mark door closer to Aluminium door of Godrej/Dyna make.	Each	2.00		
6	Supplying and fixing PVC Syntex Factory made 24mm thick of frame dimension 48 x 40mm over all with necessary fittings like Tower bolt, Aldrop, etc., complete.	Sqm	4.50		
Total					

Rupees.....

Place

Signature of contractor

Date

Address